

In attendance: Freddy Prellwitz (President), Kenny Wickham (Vice President), David Owen (Director of Safety), Robin Rasamny (Treasurer), Carolyn Yeo (Member at Large, Purchasing), Tom Bobak (Member at Large, Maintenance & Calibration), Leila Mirza (Secretary).

The meeting commenced at 11:00 am.

1. Freddy Prellwitz, President

- a. **Red Badges** – We have many red badge members who need training. Do we need to increase our core training team and schedule additional training?
 - i. Dave Owen: We have six core trainers. We use different trainers each week of training. We have enough to schedule a third week of training if we fill up the first two weeks. We currently have 20 red badges, six of whom have gone through core training and are working on their projects; the remaining 14 are expected to sign up for training in February. Scheduling a third week of training in the busy months will require an increase in mentors. There has not been interest in this role.

2. Old Business

- a. **Log Cutting** – We purchased the new blade, so log-cutting will resume. Freddy and the supervisors will make sure it is not misused. Everyone must set the right example and abide by the rules. Freddy had a long discussion with a member who was not agreeable to the rules and usage restrictions. His advice is that members who need additional tools or equipment should make recommendations to the Equipment Needs Committee or get on the agenda to speak at one of the General Membership meetings.
 - i. Dave Owen: Members must abide by the rules regarding the size of the logs and ensure a monitor is present. Members are bringing carts full of wood and signing in for multiple 30-minute sessions, so a limit on the quantity of logs may be necessary. Recommends changing to a 45-minute session with a limit of one session per month. Also recommends that members who often use the log-cutting machine support the program by providing supervision to other members, even if they are yellow badges. Topic will be discussed at the next Monitors' meeting.
- b. **Membership Dues:** Yesterday was the deadline to pay membership fees without penalty.
 - i. Robin Rasamny: As of today, we have 229 membership renewals and 59 rented lockers.
 - ii. David Owen: For the next couple of weeks, unpaid members can be moved to an Unpaid Category in GW and emailed reminders to renew their memberships (with \$10 penalty). Memberships will be cancelled by the end of the month if still unpaid.
- c. **Woodcrafters' NYE Gala Box:** Thank you to everyone who worked on the Woodcrafters' box for the New Year's Eve Gala. So many members contributed and made it a successful team project.

3. New Business:

- a. **Open Board Positions** – A volunteer is still needed to solicit members to serve on the board for the positions of President, Treasurer and Purchasing, which will be up for election in March.
- b. **Monday Night Sessions** – The last two Monday night sessions have been extremely popular, with close to 30 participants at each session. Rob Larson's session in February already has 35 members scheduled to attend. We need to solicit more instructors.

- c. **Sales Expo** – The Expo is coming up (February 24th). We will need volunteers to help with the event. It is a terrific way for new members to get to know the sellers and see the type of projects they can create in the shop.
- d. **Safety** – Despite the chilly weather, long sleeves should not be worn in the shop. If worn, they should be pulled above the elbows.
- e. **Equipment Needs** – Dave Dietz agreed to lead a Lathe-focused group to give the board recommendations on the latest high-tech versions available. This will be a 2025 proposed purchase. Additionally, the committee will offer recommendations on new equipment purchases for this year, such as another SawStop Table Saw, and replacing the horizontal sander, which is a highly used tool, with an oscillating model to make the most use out of the belt.
 - i. The shop is out of electrical space. There is room for one 110v piece of equipment. Moving forward, 220v equipment can only be replaced, not added, because of electrical constraints. Shop space is also limited.
 - ii. Members will be asked to recommend other tools/equipment for purchase this year. They will vote on their preferred equipment purchases in February, after which the board will present their proposal to the HOA.
- f. **Table Clutter** – There is a ton of clutter underneath the tables. Table shelves are not for storage. If items do not fit in an upright or a bin, they should be removed. The same applies for clamped projects; if left overnight, it must be removed the next day.
- g. **Mentors & Monitors** – A mentor cannot be a monitor at the same time. If no other monitor is present in the shop, mentoring will take priority and the shop will need to be closed. This may not be a frequent occurrence, but members need to know that it could happen.

4. **Carolyn Yeo – Director-at-Large, Purchasing**

- a. Put in 2023 inventory in the computer. Kenny will create a 2024 directory.
- b. Clarified small tool replacement needs and equipment removal from Freddy:
 - i. Need to replace/purchase handheld belt sander, Bosch palm sanders, card scrapers.
 - ii. Sent pictures of old table saw, shaper, and old planer to a person in Mesa who may be interested in removing them.

5. **Tom Bobak – Director-at-Large, Maintenance & Calibration**

- a. Typically, the shop is closed for the M&C team to do their work, but the cabinet project delayed the closure and it pushed everyone back.
- b. There is still inconsistency in emptying the barrels. We should go back to posting a schedule to empty barrels every Monday/Wednesday/Friday and initial that the task was completed.

6. **Kenny Wickham – Member Management**

- a. All is good. He is receiving support from a couple of volunteers in Marsha's absence.

7. Dave Owen – Director of Safety & Orientation

- a. Keeping up with the inflow of new members. Trained twenty-eight new members in the last 3 months.
- b. Scheduled a series of monitor meetings for the next four months, with ten spots at each meeting. The goal is to review safety training, monitoring, and mentoring. The Safety Committee will be facilitating these meetings. Dave will review the Forms process to ensure all shop requests, member applications and other needs are processed correctly. Meetings will be held from 6:00 pm – 7:30 pm and pizza will be served.

8. Freddy Prellwitz – President

- a. With membership growing, we will need to build more drawers to hold members' badges.
- b. Plans to host another Monitor Appreciation Party in late March and invite spouses.

Meeting adjourned at 12:03 pm.

Respectfully Submitted by,

Leila Mirza, Secretary