

## Sun City Festival Woodcrafters Club - General Membership Meeting

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### Meeting Minutes

1. Meeting called to order - Freddy Prellwitz
  - SCFWC Board Members present - Freddy Prellwitz (President), Mark Offenbacher (Secretary), Wayne Hiatt (Safety Director); absent: Wayne Smith (Vice President), Russ Bishop (Treasurer), Carolyn Yeo (Member at Large Purchasing), Kirk Krogman (Member at Large Calibration & Maintenance)
  - Attendance - 30 of 222 (13.5%, not a quorum)
2. Prior General Membership Meeting Minutes (March 18, 2022) - Posted on GroupWorks and Club website
  - Motion to Approve - Jim Wright, Seconded, Jann Campbell; Approved Unanimously
3. New Members - 8 new Members added in past month
4. Treasurers Report - Mark Offenbacher for Russ Bishop

Bank account balance (last statement): \$22,936.35 (3/31/2022)

Checking Checkbook Balance: \$22,859.96 (4/15/2022)

#### **2022 Year Income and Expenses (Year to Date):**

2022 Year Income (year to date): \$21,341.00

2022 Year Expenses (year to date): \$10,734.41

**Net Difference: \$10,606.59**

#### **Income (year to date)**

Contributions & Donations	\$210.00
Craft Sales Gross Receipts	\$9,746.00
Dues	\$6,660.00
Locker Rent, Fines & Misc Inc	\$1,800.00
Registration Fees	\$2,925.00

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<b>Total Income</b>	<b>\$21,341.00</b>
<b>Expenses (year to date)</b>	
Other	\$20.76
Club Projects	\$1,046.13
Consumable Shop Supplies	\$335.58
Craft Sale Payout	\$7,056.00
Office Supplies & Equipment	\$518.90
Refunds, Misc Exp, Class Supplies	\$7.42
Shop Tools, Equipment, Facilities	\$1,749.62
<b>Total Expenses</b>	<b>\$10,734.41</b>
<b>Overall Total</b>	<b>\$10,606.59</b>

This past month we have 5 new Members and no major expenses.

2021 Year Ending Balance	\$12,253.37
2022 Year End Balance Target	\$12,753.36

Motion to Approve - Roger Smith, Seconded, Manny Pedreira; Approved Unanimously

#### 5. Old Business

- Wednesday classes introducing Members to tools and techniques are over until the fall. Classes were well attended. The Board is looking for Members input on classes of interest and instructors
- Jann Campbell requested Members to provide/update emergency contact information for our records and inclusion on badges. List should be accessible to Monitors in the event of an emergency. List currently on Office bulletin board.
- Table Saw Out Feed top replacement - Dave Dietz will lead team to begin 4/19. Out feed tops require modification to install.
- Review of Monitor handoff - First Green Badge Member opens the Shop, signs the Log In sheet as Monitor. When handing off to subsequent Monitor, the initial

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Monitor logs in subsequent Monitor and logs self out. Yellow vest, Shop key and Monitor responsibilities are transferred.

- Air Filtration System Request - initial communication with HOA Maintenance has taken place. The facility belongs to the HOA and any modification requires their approval.
- 8" Joister Replacement Request - put on hold
- Equipment Needs Committee formed (meeting 4/20) to create a 5 year plan for potential replacement of select Shop equipment to be presented to Life Style Director. The equipment is owned by the HOA.
  - Dave Dietz provided an overview of ownership/support of Shop equipment. HOA Reserve funds would potentially provide replacement funds for existing equipment (greater than \$2000). All physical assets are in the Reserve. HOA Care Funds would support additional equipment not part of original inventory or costs above original purchase price. In some instances, the Club must pay the difference above the original cost for equipment upgrades, for example, the Club payed approximately \$700 for an upgraded 24" drum sander (yet to be received).

## 6. Committee Reports

- Purchasing - Jim Wright for Carolyn Yeo
  - Committee is reviewing consumable list and will update with standard items, quantities, replacement intervals (weekly, monthly, etc.).
  - Creating a budget
  - Needs assistance of Monitors logging usage to control inventory
- Calibration & Maintenance - Mark Offenbacher for Kirk Krogman
  - Team met 4/12, provided routine maintenance on equipment.
- Equipment Needs - will meet 4/20 to develop long term plan on equipment
- Facility Management
  - April 15 - all personal materials to be removed from back storage room.

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- May 1 - 7 - Members must remove all materials from Project Store Room uprights and bins.
  - Safety - Wayne Hiatt introduced as new Safety Director
7. New Business - None
8. Open Discussion:
- Can wood with epoxy be shaped on the lathe - yes
  - New Sander (24" drum sander replacement) - in transit with no reliable arrival date. HOA Reserve funds provided a majority of replacement costs. Club contribution (about \$700) paid in 2021.
  - Back storage - NOT for long term storage. It may be used for a specific project. Guidelines are under development.
  - Drill index, forstner bits - not enough drill bits available, common sizes damaged. How do we replace, individual bits, sets, who is responsible?
    - Purchasing will review process, however, it is the individuals responsibility to notify the Monitor of dull/defective bits so that we are aware and may replace and/or order replacements.
  - Jim MacIntosh has provided wood working classes for women and received unanimous support to continue. Thanks Jim!
9. Shop Cleanup - Tuesday, April 19, 2022 at 5:00 PM
10. Motion to Adjourn - Jim Wright, Seconded, Fred Hollman; Approved Unanimously

Mark Offenbacher - Secretary