

## SCFWC Board Meeting

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Attending: Jim Wright (President), Jim Meyer (Vice President), Russ Bishop (Treasurer), Mark Offenbacher (Secretary), Freddy Prellwitz (Member at Large), Roger Smith (Member at Large) Absent, Jann Campbell

- Jann Campbell is working with the Board on evaluating GroupWorks as a communication / information vehicle for SCFWC. All current SCFWC documents from <https://www.scfwoodcrafters.org> are loaded in GroupWorks. Exception, By Laws and Policies & Procedures due to their size. (May require posting in smaller sections)
  - GroupWorks has private messaging capability, one to one and one to many.
  - Sub groups can be set up; i.e., SCFWC Board, Committees, interest groups.
  - Additional capabilities: Shop Scheduling, Polls, Questionnaires, Folders, Group News, Learning Resources, and more.
  - Each Member can choose how much / little information to provide by individual profile
  - GroupWorks will be used in lieu of gmail to communicate with Membership
  - Jann / SCFWC Board will serve as subject matter experts initially to help educate Members on the use of GroupWorks
  - GroupWorks will be used in conjunction with <https://www.scfwoodcrafters.org>
- Jim W. made a **Motion** to eliminate CEB to describe the Board and to use simply Board.
  - **Second** by Mark O
  - **Approved** unanimously
- Discussion of Jim M flow chart of proposed Membership Management process flows utilizing GroupWorks from Application Submittal, Treasurers input and initial Badge issuance and path to full Shop privileges
- Jim W. - There were five new members today that need Orientation and Core Equipment Training. There are five Members from earlier Training that require Mentors. Current Process and lack of Mentors delay new Members from gaining full Shop privileges.

Wednesday January 13, 2021

- Jim W made a **Motion** to streamline current Mentoring by creating a project; i.e, cheese board, where a new Member would utilize Core Equipment in making the cheese board. The Club would purchase materials (Member would buy from Club) to make Board. Training would occur on subsequent Saturdays (2 sessions, 1:00PM to 5:00PM)
- **Seconded** by Freddy P.
- **Approved** Unanimously
- Discussion on equipment currently down or need repair (Calibration Team will address all but compressor). Mark O to get with Team lead to notify Membership dates & times through GroupWorks when in Shop performing Maintenance, if required.
  - Compressor down (affects TimeSaver Speed Sander and air guns) - part on order to be repaired 1/14
  - Drum sander needs new belts
  - Milling Machine drive belts too tight to allow speed change.
  - Filters on downdraft table need replacing.
- We need to review log cutting on bandsaws due to significant increase in repairs
- Discussion on Committee leads as some have no leader. Jim W will bring up at General Membership Meeting as well as Liaisons working with previous Committee Members. Board looking for Committees drive Board direction.
  - Mark O will Liaise with Technology Committee: Office computer / files / backup / document control / access
- Board concerned about abuse of Project Storage room, back storage room and outside Portico. Jim W will send out email to all Membership requesting removal of all materials stored in the Portico and Back Storage room by January 31, 2021 and reminding all on the short term use (30 days) of the Project Storage room.
- Next SCFWC Board meeting will be January 21, 4:00PM.

Meeting Adjourned

Mark Offenbacher

Secretary