

Sun City Festival Woodcrafters Club - General Membership Meeting

Meeting Minutes

1. Meeting called to order - Jim Meyer
 - SCFWC Board Members present - Jim Meyer (Vice President), Mark Offenbacher (Secretary), Freddy Prellwitz (Member at Large), Roger Smith (Member at Large) - absent: Jim Wright (President), Russ Bishop (Treasurer), Jeff Wolf (Safety Director)
 - Attendance - 29 of 220 (13.2%, NOT a quorum)
2. Prior Minutes (October 15,2021) - Posted on GroupWorks and Club website
 - Motion to Approve - John Hoyer
 - Second - Dave Loshin
 - Approved Unanimously
3. Safety - Freddy Prellwitz / Jim MacIntosh
 - Freddy Prellwitz
 - Safety glasses must be worn at ALL times when in the Shop. Exceptions are when meetings are held and no tools or equipment is used. Shirt sleeves MUST be above the elbows when using any power equipment. NO open toed shoes are allowed in the Shop.
 - Entering / leaving the Shop - Sign in, Safety Glasses, notify the Monitor In / Out, sign out
 - Table saw blades should be positioned down after use so that the next user is required to adjust the blade to the correct height
 - Monitor Training will take place November 30 at 2PM. Only a Green Badge can open the Shop. A Monitor MUST be present for the Shop to be operational. Two people must be present to operate any machinery.
 - Jim MacIntosh
 - There was an incident in the Shop involving the use of a Table Saw cutting a short piece of wood.

- Jim discussed the proper use of the table saw and showed what can go wrong (a personal photo of his hand after an accident with the table saw) when used improperly.
- The Blade Guard or Splitter MUST be used at all times. The exceptions is when using the dado blades or using a sled (use splitter when using single blade). Do NOT hurry. Use push sticks. They are disposable. Fingers are not. Let the blade stop when a cut is finished. Keep your hands away from the blade. For small cuts, use a sled or the Band Saw. If in doubt, check with a Monitor, Green Badge Member or Skilled Member.
- If you are uncomfortable using any core tool, take a refresher Core Training Class. Table Saw classes are offered. Check Groupworks for times.

4. New Members - Jim Meyer

- Phil Soucy, Klaus Perkins

5. Treasurers Report - Mark Offenbacher for Russ Bishop

Bank account balance (last statement): \$20,597.69 (11/31/2021)

Checking Checkbook Balance: \$20,693.69 (11/09/2021)

2021 Year Income and Expenses (Year to Date):

2021 Year Income (year to date): \$15,818.88

2021 Year Expenses (year to date): \$6,873.10

Net Difference: \$8,945.78

Income (year to date)

Contributions & Donations \$377.00

Craft Sales Gross Receipts \$1,128.00

Dues \$6,280.00

Locker Rent, Fines & Misc Inc \$1,710.00

Registration Fees \$4,050.00

Wood Sales \$2,054.08

Total Income \$15,818.88

Expenses (year to date)

Other	\$27.59
Club Projects	\$1,887.24
Consumable Shop Supplies	\$587.84
Craft Sale Payout	\$1,000.80
Office Supplies & Equipment	\$485.49
Refunds, Misc Exp & Class Supplies	\$15.90
Shop Tools, Equipment, Facilities	\$1,730.76
Wood Purchased for Resale	\$1,137.48
Total Expenses	\$6,873.10
Overall Total	\$8,945.78

No major expenses since last report (October).

2020 Year Ending Balance	\$11,713.71
2021 Year End Balance Target	\$12,223.71

To reach target, the Club must spend approximately \$8,500 before the end of the year to avoid 25% tax on excess

6. Committee Reports

- Purchasing - John Hoyer: Monitors / Members are not logging the removal of consumables making it difficult to track what is in stock. Doing weekly inventories is not feasible. Monitors need to control access to Supplies, must log usage or this becomes unworkable. Only Monitors should replenish consumables and LOG usage on the consumables list posted.

7. Old Business

- Freddy P gave an overview of the updates made to the Club Bylaws
 - discussed change in terms approved 10/15 by General Membership
 - Recommending 2 year terms with half of CEB elected yearly for leadership continuity

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- At large positions directed to Purchasing / Calibration to get skilled candidates for the positions
- Subsequent discussion
 - length of term 13 months (currently proposed 24 months)
 - calendar year October to September (Membership approved April to March on 10/15)
 - set up advisory committee to help with Bylaws revision (Bylaws are complete, waiting for Community Association approval before presenting to the General Membership). CEB will post on Groupworks the updated Bylaws at least 10 days before the next General Membership Meeting for Membership approval.
- Jann Campbell: Made a request for Member Emergency Contact information; she will follow up through Groupworks. Approximately 50% of Members have done so. Marsha Dufner will update badges with Emergency Contact information on backside of Badges.
- Mark O: we will be keeping the Club web site for the near future. (Kenny Wickham to get with Russ Bishop to change billing.)
- Mark O: Updated Maintenance process under with HOA Maintenance Director Phil McWilliams and Ken Smith. HOA Maintenance will assume responsibility for major maintenance and routine maintenance of all HOA owned equipment. A routine schedule has been established for equipment requiring lubrication. HOA Maintenance currently is providing maintenance on the Dust Collection system, changing filters biweekly and “shaking” the bag house
- Freddy P - The Club has about \$8500 to spend before the end of the year to avoid a 25% tax penalty. He reviewed a list of tools (sanders, drills), replacement blades, cutters, hand tools, lathe tools and various drill, router and forstner bits. Club Members offered suggestions of another table saw (job site) and various hand tools. Total cost is approximately \$4200. With above, consumables purchasing and the Club portion of 24” Drum Sander replacement we should be with in range of our desired spend.
- Craft Sale - Freddy P: the Club generated about \$2500 in sales
- 24” Grizzly Sander update: A Powermatic DDS 225 will replace the existing Grizzly sander. Per Phil McWilliams (HOA Maintenance Director), the HOA has approved the purchase and estimates the Club may owe as little as \$700 for our share.

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- Jim W: Freddy Prellwitz will hold a Monitor (Green Badge) Meeting on November 22 to update Monitors on responsibilities.

8. New Business

- Mark O - The next General Membership Meeting will be moved up to December 10 due to the Holidays

9. Other:

- Mike Shipman asked about Air Filtration project. Jim Meyer explained he was investigating. Mark O explained Proposal presented to CEB, costs, and the requirement for a significant deposit. Project on hold.

10. Shop Cleanup - Tuesday, November 23, 2021 at 5:PM

11. Motion to Adjourn - Jim Meyer; Seconded - Dave Loshin; Approved

Mark Offenbacher - Secretary