

## Sun City Festival Woodcrafters Club - General Membership Meeting – December 16, 2022 Meeting Minutes

1. **Meeting called to order at 10:00** - Freddy Prellwitz - President
  - SCFWC Board Members present: Freddy Prellwitz - President , Wayne Smith - Vice President, Wayne Hiatt - Member at Large Calibration, Carolyn Yeo - Member at Large Purchasing, Jim Wright - Safety
  - SCFWC Board Members absent: Mark Offenbacher - Secretary, Russ Bishop - Treasurer
  - Attendance: 50 of 255, a quorum (19.6% attending, 15% required)
2. **New Members** - Ron Jaworski, Jack Yee. Welcome!
3. **Prior Minutes (November 18, 2022)** - Posted on GroupWorks and Club website
  - **Approved**

### 4. **Treasurers Report** - Freddy Prellwitz for Russ Bishop

Bank account balance (last statement) **\$19,005.12** (11/30/22)

Current Checkbook Balance **\$12,694.64** (12/16/22)

#### **2022 Year Income and Expenses (Year to Date):**

2022 Year Income (YTD) **\$37,896.45**

2022 Year Expenses (YTD) **\$37,455.18**

**Net Difference: \$ 441.27**

#### **Income (year to date)**

Contributions & Donations \$ 308.00

Craft Sales Gross Receipts \$22,363.45

Dues \$ 7,395.00

Locker Rent, Fines & Misc Inc \$ 1,980.00

Registration Fees \$ 5,850.00

**Total Income \$37,896.45**

#### **Expenses (year to date)**

Uncategorized \$0.00

Club Projects	\$ 6,803.20
Consumable Shop Supplies	\$ 3,022.91
Craft Sale Payout	\$18,581.95
Office Supplies & Equipment	\$ 2,524.98
Refunds, Misc Expense, Class Supplies	\$ 212.86
Shop Tools, Equipment, Facilities	\$ 6,309.28
<b>Total Expenses</b>	<b>\$37,455.18</b>
<b>Overall Total</b>	<b>\$ 441.27</b>

Large expenditures have been made for SawStop (\$1,051.79), Shapeoko CNC Router (\$2,945.66), Festool Sander & Dust Extractor (\$1,496.51) and lathe tools (\$982.10). The 12/3 craft sales had revenues of \$8,296.45 with \$851.00 revenue for the Club.

<b>2021 Year Ending Balance</b>	<b>\$12,253.37</b>
<b>2021 Year End Balance Target</b>	<b>\$12,753.36</b>

**Motion to Accept:** Carolyn Yeo

**Seconded:** Tom Bobak

**Discussion:** none

**Approved**

## **5. Old Business**

- New lathe tools purchased to accommodate smaller hands. Maple purchased to make new wall holders.
- Festool Sander was received. Training required prior to use. Equipment manual not located.
- New monitor procedure is in place and working. One monitor per eight members in the shop. Monitors cannot use lathe, mill or be in the assembly room when on duty. The club will continue until further notice.
- Shapeoko CNC router was received. Dave Dietz's team will assemble and make the unit available to the membership. Training will be required to use the CNC.

- The CEB is scheduling the purchase of the new router table, lift and assembly in January per the Equipment Needs Committee recommendation.
- EXPO: \$8300 goods were sold. Thanks to the many volunteers who made it a success.
- Festool chop saw box was received without packing materials. Waiting on Festool for shipping instructions.
- SawStop is on backorder at Woodworkers Source. The club should receive the saw before new year.

## 6. Committee Reports

- **Purchasing:** Carolyn stated the committee has a combined report of consumables and maintenance. She reiterated that only items with a signed requisition would be purchased. The club had a \$500 credit at Woodworkers Source. A variety of consumables and shop jigs were purchased as there is a time limit on using the funds.
- **Calibration & Maintenance:** Wayne Hiatt stated the system was working well.
- **Facility Management:** Shop clean up is Saturday, 12/17, at 9:00 AM
- **Member Management:** Wayne Smith complimented the work of Marsha Dufner and Jann Campbell. Active member roster is 255. Dues are to be paid before Jan 15, 2023. A fine will be administered after this period. The HOA advised the club that acceptance of GroupWorks is not required. The club is to find alternate means of informing the members who choose not to join.
- **Safety, Orientation, Training, Mentoring:** Jim Wright reviewed the changes to the core training, mentoring and shop monitor procedures. Core training will take place on two nights, Wednesday and Thursday the first Wednesday of the month. Mentoring needs more support from the green badges. Shop requires one Monitor on duty for each 8 persons in the shop. Monitors meeting schedule will change to facilitate the requirement of all green badges have the ability to teach core training. The door code will likely change Feb 1.

## 7. New Business /Open Discussion

- **Log Cutting:** will be restricted to Wednesday mornings only. An old carbide blade will be used. The new carbide blade will be used for slicing only.
- **Project Store Room:** Uprights and bins are to be used for 30 days only. Due to the membership growth, members will be restricted to use either an upright or a bin but not both. If you have materials stored for more than 30 days members were asked to remove. Going forward, materials over the time limit, the member will have six days to remove or the materials will be placed in the back portico. Wayne Hiatt

suggested that materials should not exceed a six inch margin from the front of the upright.

- **Purchasing:** requires the use of the Requisition Form. Any part drop offs or messages not using the form will be discarded and not purchased.
- **Training:** Weekly training sessions will begin January 9 at 5pm. Freddy P. will initiate the program with a demonstration of how to make a charcuterie board. Volunteers are needed to demonstrate tools or woodworking skills.
- **Election 2023:** Vice President, Secretary and Member at Large (Maintenance and Calibration) are up for election. Wayne Hiatt and Wayne Smith gave a brief description of the duties. Wayne Smith stated he will not run for office. Volunteers for Election committee are needed. Freddy P informed the members that the Safety Director position will be open for appointment

## 8. Meeting Adjourned

Jim Wright for Mark Offenbacher – Secretary