

## Sun City Festival Woodcrafters Club - General Membership Meeting - 10:00 AM SCFWC Shop

---

### Meeting Minutes

#### 1. Meeting called to order - Jim Wright

- SCFWC Board Members present - Jim Wright (President), Mark Offenbacher (Secretary), Roger Smith (Member at Large); absent - Jim Meyer (Vice President), Russ Bishop (Treasurer), Jeff Wolf (Safety Director), Freddy Prellwitz (Member at Large)
- Attendance - 28 of 197 (14.2%, not a quorum)

#### 2. Purpose

- The Board wanted to get an idea of the number of year round members that were interested in attending monthly General Membership to keep Members informed of shop activities, supplementing communication with GroupWorks and our Web Site. Additionally, the Board wants Members to provide input to what the Board does on behalf of Members. The way to do this is to participate in Committees and attend General Membership Meetings to provide valuable input.

#### 3. Old Business

- Dust Collection Update: The Dust Collection System duct upgrade has been completed. All metal duct work has been installed and temporary flexible tubing connecting duct work to the equipment. [Clear bore tubing installed subsequent to meeting]
- A magnehelic pressure gauge was installed outside on the Dust Collection “bag house” to measure air flow through the bags. When the pressure gets to 5 on the gauge, the bags should be “shaken” with wood rod. This is a Monitor responsibility (see Monitor check list) upon opening of the Shop each AM, currently every 3 - 4 days. We are investigating having a “cat walk” installed to make “shaking” the bags easier and safer.
- A large down draft table supporting up to 4 hand sanding station stations, with cabinets below for sanders, sand paper and miscellaneous power tools has been completed.
- Electrical outlets above the downdraft table are scheduled for installation.

- The Dust Collection was down at the time of the General Membership Meeting.  
[ subsequently repaired on 6/19 AM ]
- 4. New Business - Open Discussion / Membership Input
  - Permanent Storage - Permanent storage for individual Member tools or materials has never been approved by SCFWC due to the number of Members and the lack of space. The Board put to the Membership the question and held a vote via GroupWorks to address several Members requests. The vote was low, however, Membership overwhelmingly 83% supported past Policy of NO permanent storage.
  - Project Storage - The Board initiated general discussion concerning our current Policy of Project Storage to be project specific, for no more than 30 days and on a first come first serve basis.
    - how do we manage the existing space
    - do we even provide Project Storage Space considering how limited our space is
    - do we charge for Project Storage space
      - Money, volunteer hours, other
    - do we eliminate Project Storage space, repurpose for Member Storage Lockers and larger Storage Lockers (charge more)
    - redesign Project Storage room
  - Project Assembly - we have limited space in the assembly area (group discussion)
    - how do we manage the existing space
    - can the existing space be increased
      - eliminate most project storage, move personal lockers into Project room
      - remove wall where current lockers are to add additional assembly table
  - Underutilized Space - how do we best utilize Shop space that may not be efficiently utilized.
    - Space under work tables
    - Space under Chop Saw area
    - Space in main Storage room (wood storage, portable equipment tables)

Friday, June 18, 2021

- Sign In Sheet - the shop Sign In Sheet has been reintroduced. It is located on the Credenza as you enter the Shop. Members are required to sign in. [Note: the HOA currently has a sign in sheet in the lobby that Members are required to sign in for COVID contact tracing. This may go away shortly.]

#### 5. Action Items

- Training Classes - the Board would like to provide Training Classes throughout the year. With that in mind, we are looking for Members to volunteer to provide a training class in their area of expertise.
  - Larry Brodka will be providing a class on the use of traditional hand tools and their use in joinery.
  - Other classes / volunteers
- Project Storage Room - Mark Laatsch Committee lead
  - Mark and his Committee will clearly define a procedure how the Club will manage Project Storage Room space going forward
  - Part time resident Members were notified previously notified to remove their project material prior to leaving for the summer
  - It was agreed unanimously by all present that we should start with a clean slate. Members will be informed to remove ALL project storage material from the Project Storage Room by August 1, 2021
  - Mark L's Team will define, pending Board approval, how Project Storage space will be allocated based on specific Member Project space requirements and project duration up to a max of 30 days. Access to the Project Storage Room will be managed by the Project Storage Room Committee, facilitated by Monitors.
  - A separate Project Storage Room notice will go out to all Members

#### 6. Meeting Adjourned

Mark Offenbacher - Secretary