

SCFWC Board Meeting

In attendance: Freddy Prellwitz (President), David Owen (Director of Safety), Carolyn Yeo (Member at Large, Purchasing), Tom Bobak (Member at Large, Calibration & Maintenance), Leila Mirza (Secretary).
Attending via Zoom: Robin Rasamny (Treasurer)

The meeting commenced at 10:00am.

1. **Freddy Prellwitz, President** – Three club members have resigned their positions:
 - a. Bob Saenz (Vice President) has resigned effective immediately. According to the Club's bylaws, it is the board's responsibility to find and name a replacement to fulfill the rest of Bob's term (through March 31, 2025). The new VP must be a full-time community resident since Freddy is not.
 - b. Jann Campbell (Tech Committee) has resigned but will continue in her role until a replacement is found and trained.
 - c. Fred Hollman (Uprights & Bins) is working more hours and would like to pass along his job of overseeing Uprights and storage area by the first of the year.
 - d. The above openings will be announced at the General Membership meeting on 11/17.

2. **Planer/Jointer** – Approved, purchased, and received, but not yet operational.
 - a. The biggest question is which of the two existing jointers to replace, since both are still working.
 - b. The board's decision is to replace the larger jointer, since the new planer/jointer has similar electrical requirements, thus allowing the maintenance team to get it up and running in a very short period of time. This is important to ensure it is working properly before the warranty period expires. Once all electrical requirements are in place, the two jointers can be swapped as needed.

3. **Log-Cutting** – Have seen members bring in large logs, which cause damage to the blades. We need to remind members about size limitations.
 - a. Suggestion to purchase a sawmill or an electric horizontal chain saw to reduce stress on the log-cutting machine. There is demand for it, although not a large population will use it. Will ask the Equipment Needs committee to research this option and report back to the board.
 - b. Waiting for HOA to decide what to do with the table sawmill sitting outside.

4. **Roger Smith's Wood** – We have sold most of Roger's wood to members, recovering most of the Club's \$800 investment. The remainder will be sold tomorrow before the GM meeting. Smaller pieces that remain will be packed and sold to new members to make their pizza paddles.

5. **Sales Expo** – Everything went well with the sales expo. Sixteen (16) sellers sold over \$5000 worth of items. A couple of notes:
 - a. An issue with the card reader, most likely related to Wi-Fi, was quickly resolved.
 - b. The HOA was unhappy with sellers selling out, packing up and leaving. Sellers may be required to stay until closing next year, even if they sold all their items.

6. Robin Rasamny, Treasurer

- a. Recommends depositing any 2024 membership dues in 2023, since the purchase of the Planer/Jointer brought the Club's bank account balance below threshold. Additional notes:
- b. Reminders will be sent to ensure members pay their membership dues on time.
- c. Members will be charged a \$10 fine if they miss the January 15 deadline.

7. Dave Owen, Safety Director

- a. **Monitors** – We continue to ask more of monitors:
 - i. Monitors have been trained to review new member applications to ensure they are properly completed.
 - ii. Monitors are not all familiar with how the Safety Committee trains new members in safety standards. Since monitors are also mentors, it is important for them to follow those standards when working with members. As a refresher, and to ensure consistent delivery of safety training, Dave plans to set up monthly sessions throughout the year for monitors to sign up and train their peers on specific safety tools.
 - iii. A rule in the Club's Policies & Procedures limits training to five (5) members per session. However, we have more new members to train (10 members in November and 14 in December. As a work-around, we have assigned one trainer per five-member group.
 - iv. Suggestion for monitors to sign up for the first shift of each day on GW, which will enable members to see when the shop will be open on any given day. Dave will discuss with monitors and gather their input.
- b. **GroupWorks** – GW has several features that the Club will be utilizing to schedule recurring events and set up member groups and subgroups.

8. Carolyn Yeo, Member-at-Large, Purchasing

- a. How often should an inventory be taken? We take inventory once a year, but after that, the list is never accurate. Nothing comes off the list when supplies are used. How do we know what to order or if the items ordered are appropriate for our needs? No consensus on what type of blade or grit we should purchase.
- b. Purchase of supplies should be coordinated/determined between Purchasing and M&C (Freddy)

9. Tom Bobak, Member at Large, Maintenance & Calibration

- a. Have 5 members who consistently show up. Good teamwork and work well together. Need new members who will show up.
- b. Monitors are not dumping barrels per the schedule that Bob established. There should be more oversight to ensure this happens.

10. Freddy Prellwitz, President

- a. We have volunteers to work on building rolling tables for the Pottery Club. We will start that project in the first week of December.
- b. The Club will hold elections next year for the following positions: President, Treasurer, and Member at Large, Purchasing, whose terms will end on March 31, 2024.
- c. Members are assigned uprights for 30 days only. The back storage area is for temporary use and items should have in/out dates.
- d. The HOA has requested that each club decorate a cardboard box for display at the event.

Meeting adjourned at 12:20 pm.

Respectfully submitted,

Leila Mirza (Secretary)