

SCFWC Board Meeting

Attending via Zoom: Freddy Prellwitz (President), Russ Bishop (Treasurer), Mark Of-fenbacher (Secretary) and Wayne Hiatt (Member at Large Calibration & Maintenance), Carolyn Yeo (Member at Large Purchasing) and Jim Wright (Safety); Absent: Wayne Smith (Vice President)

1. Freddy P was informed that HOA approved purchase of SawStop. Our cost is \$1,051.79; coordinate with Sally Meyer, HOA Financial for payment. This will leave us with about \$6,000 to spend
2. Currently Festool Kapex is down. Kirk Krogman will ship to manufacture for repairs. Estimated cost about \$500.
3. Reviewing additional equipment:
 - CNC machine and accessories (Wayne H will make recommendation). Approximate cost \$4,000 - \$5,000. Everything included. Will investigate and propose appropriate CNC to begin with.
 - Router Table & lift. JessEm current manufacturer we have. All components about \$1,100 plus materials to build cabinet for total of about \$1,500. Requires a router motor ; could use the one we have as a spare. (Mark O will provide costs)
 - Morticing machine in bad shape. Calibration will check them out.
4. We need to have Membership approval at the next General Membership Meeting. If we do not have a quorum, we will do an online vote. Money has to be out of our account by December 31 to avoid "penalty tax" of 25% by the HOA. Notify Membership of the importance of our next General Membership Meeting for their approval of expenditures. Request Jann Campbell to send out through Groupworks.
5. Insure General Membership Meeting has been changed to November 28. We will still do Shop Cleanup this Saturday, 11/19.
6. Jim Wright - update from Safety Committee. Safety is making changes to Core Training, breaking it into 2 sessions. #1 Jointer, planer, table saw; #2 bandsaws, chop saws and router table over 2 nights for total of 3 - 4 hours. Reason Green and Yellow Badges not adhering to Shop Safety practices. Also changing Mentoring process, where after mentoring, hands off to Safety to review completion of training. Another change to Core Training, students will actually have hands on with machines.
 - added signage above all machines advising of proper usage of machine
 - we had kickback on Monitor working on project while monitoring. Interim change (30 day test), 8 people in Shop, must have 2 Monitors; Monitor cannot work on Lathe or be in glue up area (unable to observe). One/both must be on Shop floor.

Thursday, November 17, 2022

- Monitor Meeting of 11/15, Jim Macintosh gave a 45 minute overview of Monitor/ Member safety violations that need to be addressed. 25 attendees.
 - Further discussion of Member participation in meetings, what training constitutes a Green Badge, who approves. Safety recommends retraining/requalifying Green Badges.
 - Safety had meeting on 11/16 discussing proposed changes to the Monitoring process, how to improve Monitor training. Members view Green Badges as model to follow, so following Shop Policy & best practices very important.
 - Discussion of how to deal with disciplinary issues related to safety. Unresolved. Further review required.
 - Members must inform Monitor when they arrive, what they may be working on and when they leave to aid Monitor in oversight of the Shop.
7. New computer to be installed, policy of use, access to Office. Membership data must be restricted, files secured. Office access policy to be adjusted.
 8. Liability insurance for Members provided by HOA. Jim W has a call in to Janet Turner for clarifications. HOA mandates we train, but does not oversee. We do have a Waiver requirement.
 9. Change door code when we retrain/requalify Monitors.
 10. Russ B - We should consider reducing dues. Discussion to keep the same because some equipment is reaching their end of life. Start earlier with Equipment Needs. Maintenance costs have increased.
 - Russ requests dues be paid by 1/15. After 1/15, \$10 late fee. All agree. Inforce existing By-Laws. Russ will present at next Meeting.
 11. Carolyn - we have bandsaw blades that do not fit our saws. Put with equipment we auction off, as well as other excess equipment.
 12. Mark O - new computer, discussed change in process. The computer will be locked down, with each committee have access to their files only. The CBE will have overall access. Everything will be on One Drive. Nothing will be allowed on the hard drive. Software required: Microsoft Office, Anti Virus, One Drive (currently free) and network based Quicken. Monthly or annual subscription. All passwords will be changed. File naming to be enforced. Single copy of documents.
 - We must keep all documents "forever" per HOA at Presidents Council Meeting. Additional clarification required.
 13. Monthly Cleanup will be on Saturday, November 19, at 9:00AM
 14. The Club Showcase to be held December 3. Jann Campbell will manage the Woodcrafters sales process.
 - Freddy has "Square" reader to accept credit cards.

Thursday, November 17, 2022

Meeting Adjourned

Mark Offenbacher

Secretary