

SCFWC Board Meeting

Attending: Freddy Prellwitz (President), Wayne Smith (Vice President), Russ Bishop (Treasurer), Mark Offenbacher (Secretary), Wayne Hiatt (Member at Large Calibration & Maintenance), and Jim Wright (Safety); **Absent:** Carolyn Yeo (Member at Large Purchasing)

1. Jim Wright reported the Safety Committee is unsatisfied with the Club progress with Safety, in particular Monitors (Green Badge) not paying particular notice to Shop activity or Member safety, not attending Monitor Meetings or training sessions. The Safety Committee revised Green Badge qualification and training. The intent is to improve Shop safety.
 - They “scrubbed” the current list of Green Badges: 12 maintained their Green Badge, 17 were required to attend training and commit to enforce Shop rules January 11 and the remainder to attend training on January 12.
 - Those who did not want to commit to the new requirements were to return to a Yellow Badge.
 - Safety violations are to be logged by the Monitor
 - Implementation began January 7; the door code was changed. Only 12 Green Badges had the code
2. A Member (previous Green Badge, not on list of 12) did not have entry on January 7. The Member gained access (unknown how). The Member allegedly verbally abused a Member of the Safety Committee and a Board Member. Both filed formal complaints with the Board.
 - The Board discussed and unanimously agreed that such behavior was in violation of Club Policies.
 - The Board unanimously agreed to suspend the Member from access to the Shop for two weeks and notify the HOA of its decision.
 - The Board informed the Member of their suspension.
3. The board acknowledged that they did a very poor and inadequate job of communicating the door code change and the new monitor program. Freddy P sent an email to all club members apologizing for this miscommunication.
4. Until additional Green Badges are trained, the Board agreed to Monitor for the Shop Monday - Wednesday to allow additional Members (suspended Green Badges) to re-qualify for the Green Badge

Sunday, January 8, 2023

5. Policy & Procedures Manual will be updated to reflect changes to training and Monitoring instituted by Safety Committee:

- New Monitoring Policy
 - Monitor must remain in Equipment area. Monitor may not be in glue up area, working on the lathe or Mill. Monitor must be aware of who is in Shop and what they are working on.
 - One Monitor, 8 Members or less; two Monitors more than 8 people, less than 16 people, three Monitors more than 16 people in the Shop. 30 day Trial; reassess. If works, keep. If not, recommend going to dedicated Monitor. Current process is not working.
 - Attendance to Monitor Meetings required.
 - Monitor must log Safety violations
 - Monitor proficient to provide Core Training
- Additional discussion of tracking difficulty, lack of consequences, lack of discipline, structure, and possible return to dedicated Monitoring. Additional CBE work required.

Meeting Adjourned

Mark Offenbacher - Secretary