

Attending in person: Freddy Prellwitz (President), Bob Saenz (Vice President), David Owen (Director of Safety), Leila Mirza (Secretary). Attending via Zoom: Robin Rasamny (Treasurer), Carolyn Yeo (Member at Large, Purchasing). Absent: Tom Bobak (Member at Large, Calibration & Maintenance)

Meeting commenced at 10:00am.

Freddy Prellwitz, President

1. **Router** – Three router kits have been repaired.
2. **Vote Results** – Results on the new equipment are out.
 - The Saw Stop did not make it. The top two options voted on by members were the Planer and Jointer/Planer. We have put together a draft proposal to send to the HOA.
 - i. The Planer will be the club's first option. We will ask for an exact replacement to be covered by care funds.
 - ii. The combination Jointer/Planer will be our second option, and we will be responsible for \$1600 of the cost. Since we have the funds, there is no need to ask for additional care funds from the HOA.
 - Included in the proposal to the HOA is all the necessary information regarding the equipment, member voting process, and a list of board member names to contact with questions.
 - A former board member has approached the current Board about purchasing several pieces of equipment at one time, thereby updating all equipment within a couple of years. While it is a sound strategy, it is not one we plan to pursue. The consensus is to continue with our current process of purchasing a couple of pieces of equipment at a time. Although it may cost the club more money, we have approximately 5K to spend each year and do not need to max out on HOA contributions.
 - Freddy made the motion to submit the equipment proposal to the HOA. Leila accepted, and Carolyn seconded.
 - Freddy will submit the proposal to the HOA today for review at their May meeting.
3. **Jann's Expenses** – Jan sent the Board a report on Expo items she purchased at her own expense, such as markers, tags, and Sold tickets.
 - Freddy recommended that Jann be reimbursed for Expo purchases, with receipts. The board agreed it was the right thing to do.
 - Dave recommended that Jann ask the Board prior to making future purchases.
4. **Expo Lunch** – In the past, sellers have contributed money for their lunch. Following discussion, the board agreed that, in the future, the club will cover the cost.
5. **Saw Stop Outfeed Table and Storage Cabinets** – Cost of raw materials will be approximately \$500. Cabinets will be on wheels so they can be moved out of the way.
 - Motion made to purchase the raw materials was accepted and seconded.
6. **Transportation Mileage** – Mark Smith volunteered to pick up the Sliding Crosscut Table and submitted mileage expense for the trip. The club has reimbursed him, but this topic will be addressed at a future GM meeting to ensure members ask for approval prior to picking up any items for the shop.

7. Dave Owen, Safety Director

- Working towards consolidating three committees (Safety, Mentoring, and Monitoring) into one.
- Increased the Safety Committee from three to seven members.
- Green badges are the same as monitors. The two are synonymous.
- Monitor Acceptance and Tracking Form will be used as a path for obtaining a Green Badge. Monitors will have to sign it as acknowledgement/acceptance of their duties.
 - i. Added three Green Badges this month.
- The same Form will be used for Green Badge recovery.
- First Aid Kit discussion: Should we rely on the HOA's First Aid kit in the Coffee room or have our own? Freddy and Bob strongly recommended having our own supplies, such as tourniquet, gauze, and surgical tape. Dave will have a list of items on a Purchasing Form for Carolyn's team to purchase.
- Refresher Training will be provided via stand-alone videos that members can watch on their own. The video will begin with a disclaimer statement and will be narrated by Jim McIntosh. The goal is to film the videos over the summer and have them ready when the seasonal members return.
- A scavenger hunt form will be added to member orientation, designed for new members to familiarize themselves with the shop. Both Freddy and Bob have used it while training new members and thought it was extremely helpful.
- The shop's policy is to have one monitor for every eight members. This primary monitor may not work on the lathe or be in the glue room. A second monitor must be present when additional members are in. The board agrees that he/she, too, may not work on the lathe or be in the glue room.
 - i. Discussion: Should we transition to a dedicated monitor who is watching and not working? This may be advantageous to both members and monitors. We will get member feedback on this topic in the fall.

8. Bob Saenz, Vice President

- Fire Extinguisher – The shop needs an additional fire extinguisher. Freddy will ask the HOA to install one.
- Acrylic Paint – A couple of carvers have asked about using acrylic paint. The previous ban on painting was because of the VOCs contained in the paints and stains. Acrylics are non-toxic and water-based, and applied with very small crafters' brushes, so they should be allowed in the shop, with the condition that crafters must use a rag or towel to protect table surfaces. Sealing the acrylics with sealer/varnishes would still be disallowed and would need to be done outside and not brought inside until fully dried/cured.

Meeting adjourned at 10:52 am.

Respectfully submitted,

Leila Mirza (Secretary)